

Assessment and feedback of ITA health promotion activity

Intern name	Ahpra registration				
Intern training program	Stage of internship	0-3 Months	3-6 Months	6-9 Months	9-12 Months

About this form

This form is to be used for **assessment** of and feedback on the intern's performance in relation to the development and delivery of a health promotion activity. It should be used to structure the discussion and debrief following completion of the activity and completion of the Report and Evaluation form by the intern.

Instructions for interns

Complete the health promotion Report and Evaluation form before seeking assessment and feedback from your supervisor on the health promotion activity.

Instructions for supervisors

Set aside time to discuss and review the intern's Report and Evaluation of their health promotion activity. Indicate your assessment of the intern's ability for each element. The assessment of a small number of elements as **Needs improvement** does not automatically preclude the intern from demonstrating achievement of the overall performance outcome. Document any additional feedback including where the intern's performance was appropriate and reasons why you assessed particular elements as **Needs improvement** if applicable. Discuss and record any areas for future improvement with the intern.

Aspect of Activity	Elements: Assessment of your intern's ability to:	Demonstrated satisfactorily	Needs improvement	N/A
Intern's rationale for choice of activity	identify and recognise local needs			
	choose appropriate activity based on local needs			
	undertake risk assessment			
	explain rationale to others			
Intern's preparation for activity	take relevant cultural considerations into account			
	set relevant and achievable goals			
	identify appropriate collaborations			
	identify and acquire required resources			
	create workable logistics			
	explain activity to co-workers			
	market the activity to potential participants			
Intern's contribution to implementation of activity	oversee activity in line with designated responsibility			
	deal with unexpected issues			
	manage expectations of patients and other participants			
	manage logistics			
	identify when to seek assistance			
	develop appropriate collateral and resources to support the activity			
	engage others in the activity (e.g. staff)			
	manage staffing of the activity			
	refer patients to other HCPs as required			
	oversee effective follow-up			
	Intern's evaluation and reflection on the activity	design an appropriate evaluation strategy		
gain relevant feedback from participants				
identify key strengths and areas for improvement				
engage in insightful reflection about experience				

Do you believe that the intern has satisfactorily demonstrated achievement of Performance Outcome 3.22 - 'endorsing and participating in health promotion activities, health services and public health initiatives intended to maintain and improve health'? Please briefly outline your reasons. If not, what additional actions are necessary?

Overall feedback and comments, including reasons for the ratings you gave. Please focus on how to improve performance in the future.

Supervisor Name:

Date:

Signature:

Intern

Name:

Date:

Signature: