

## EXEMPLAR

### EPA 2 – Compounding: Short practice observation (SPO) feedback form

<b>Intern name</b>	Intern EPA-2	<b>Ahpra registration</b>	PHA000XYZ123
<b>Intern training program</b>	ITP ABC	<b>Stage of internship</b>	<input type="checkbox"/> 0-3 months <input type="checkbox"/> 3-6 months <input checked="" type="checkbox"/> 6-9 months <input type="checkbox"/> 9-12 months
<b>Product name or formula</b>	Salicylic Acid and Sulfur 2% cream	<b>Date compounded</b>	XX/XX/XX
<b>Product reviewed by</b>	Supervising pharmacist		

#### About this form

This form is to be used to document feedback following a short practice observation (SPO) of the intern compounding a product. It should form part of the basis for the entrustment discussions.

#### Instructions for interns

Ask your supervisor to observe you compounding a product. Once you have completed the preparation, complete the first section with your own reflections on your performance, then discuss your reflections with your supervisor. Complete your Development Plan, and review it with your supervisor.

#### Instructions for supervisors

Observe the intern compounding a product, assess the intern's performance and document your feedback, and discuss with your intern. Ask the intern to complete the Development Plan, and then review the Plan with the intern. This SPO should be used to inform the entrustment discussion.

#### Section 1: Intern reflection

<p><b>What I did well</b></p> <ul style="list-style-type: none"> <li>I prepared the label accurately.</li> <li>I found everything I needed on the PBS website quickly – I needed help with this last time.</li> <li>I confidently used the compounding equipment, including set up and cleaning.</li> <li>I used my time well – it took me only 30 minutes to complete everything.</li> <li>It was good to speak with the patient before dispensing the script – it made me more confident in my dispensing decisions, and I worked in some of the counselling points before our final discussion.</li> </ul>
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<p><b>What I could have done better</b></p> <ul style="list-style-type: none"> <li>I felt pressured making it while the patient was waiting in the pharmacy, and it put me behind in other tasks. Next time I will discuss with the patient realistically how much time I would need to prepare this based on the pharmacy activities at the time.</li> <li>I made a bit of a mess transferring the cream to the jar – will take more time with this next time.</li> <li>I would have had to call the GP about the strength of the salicylic acid if the supervising pharmacist wasn't there to help me.</li> <li>I could have provided some written information eg. about the product ingredients or the patient's condition.</li> </ul>
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<p><b>Difficulties encountered and other reflections</b></p> <ul style="list-style-type: none"> <li>The pharmacy assistant told the patient that it would only take 15 minutes! This made me feel a bit stressed out, until my supervisor told me to talk with the patient and explain it would take longer. I said it would take about 30 minutes, and then I got behind in my other tasks because I had to stop and make it straight away.</li> <li>The strength of the salicylic acid wasn't clearly stated on the script, and the doctor hadn't written "APF" or anything. My supervisor clarified that the doctor had made that mistake before, and had previously clarified the 2% was for each ingredient, so I could continue.</li> <li>The patient didn't really know what condition they were using it for.</li> </ul>
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## Section 2: Supervisor feedback

Aspect	Satisfactory	Not assessed	Supervisor comments
Appropriate formulation chosen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Would be helpful if prescriber had added "APF" to prescription
Calculations correct and recorded <sup>1</sup>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Method recorded appropriately	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Accurate description of compounding steps recorded in worksheet
Compounding area appropriately prepared	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Appropriate personal protective equipment (PPE) used	<input checked="" type="checkbox"/>	<input type="checkbox"/>	We agreed gloves not necessary if handled carefully and any spills washed immediately
Correct ingredients and equipment chosen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ingredient expiry dates checked	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Appropriate preparation process followed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good use of the Method of Doubling
Accurate transfer to appropriate container	<input checked="" type="checkbox"/>	<input type="checkbox"/>	I also showed my way of doing it
Labelling completed accurately and fully	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Final product of required quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Well presented
Describe other aspects assessed and provide comment	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Discussed importance of re-ordering more Aq.Cream for next time

**Development plan – goals, activities, time frames**

It was very well done – there wasn't much I had to help with.

Don't forget to think about re-ordering ingredients for next time, so we can be ready for the next script!

Continue to practice next time we get a prescription. I'll speak with your preceptor in the next week because you might be ready for another Entrustment Discussion?

<b>Supervisor</b>	<b>Name:</b>	Pharmacist	<b>Intern</b>	<b>Name:</b>	Intern
	<b>Date:</b>	TBC		<b>Date:</b>	TBC
	<b>Signature:</b>	TBC		<b>Signature:</b>	TBC

<sup>1</sup>When calculations and methods are pre-specified (e.g., hospital batch preparations), please indicate.